



# CAMBRIDGE INSTITUTE OF TECHNOLOGY

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## INSTITUTIONAL DISTINCTIVENESS

### **PROCESS DOCUMENT:**

It is important to define the process to implement the strategies. Success of the strategy predominantly depends on how effectively it has been implemented. Two versions of the process were designed and released in the Institution.

Version I - This version emphasized mere on Teaching Learning Process. Teaching learning process defines the framework to deliver sessions effectively in the classroom. The process of course allotment, identifying the curriculum gap and ways in which the identified gap is filled is defined. In addition, the process of conducting the assessments are also defined. Each of the activities pertaining to the teaching learning process is also mapped with PO attainment as applicable. This has helped to establish a standard process of teaching learning activity across the institution.

Version II: - Version 2 was created to design the processes for all other activities carried out at the institution. The whole intent was to standardize the process across the institute. In addition to teaching learning, the version II covered the activities namely, Student Admission, Governance, Recruitment Process, Student Support System, Faculty Appraisal system, Placement and Training.

The process document also helped in implementing OBE at the college level. All activities conducted at the institution were linked to the POs or COs as applicable. The process also helped in defining the vision, mission and objectives of the department. In addition, the strategies and tactics to be adopted to implement the vision, mission and objectives was also designed.

**PRINCIPAL**  
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